



Application of Letter of Release

This form is for **International Students only** who are seeking release on their visa obligation. To obtain this letter, you must have **studied in ICMS for at least 6 months.**

Student Detail

Date	
Student Name	
Student Number	
Student Contact Details	Address
	Phone
Preferred Email	

I have attached these supporting documents

- A letter explaining the reason I am applying for a letter of release and detailing my exceptional circumstances. This letter must be typed and addressed to the Registrar.
- A copy of unconditional offer letter from another institution you will be transferring to.
- Other supporting documents relevant

Student Signature _____

Office use only

Request	Approved <input type="checkbox"/> Declined <input type="checkbox"/>
---------	---

Registrar _____ **Head of Program** _____