



## ICMS Accommodation Terms & Conditions

The International College of Management, Sydney (ICMS) is committed to providing students with a secure and safe environment; *conducive to study and relaxation*. As would be expected in any communal living arrangement, there is a requirement to have guidelines in which residents are expected to abide by.

### Students under 18 years of age

#### Supplement

**All students under 18 years of age must comply with the Accommodation Terms and Conditions and in addition are subject to the additional requirements listed below:**

1. **Room allocation** - ICMS has both single and shared accommodation rooms, however all students under 18 years of age must reside in single rooms (unless their parent or custodial guardian has provided written permission to ICMS for them to reside with an adult known to them and their child).
2. **Monitoring** - Each accommodation floor has a "Resident Assistant" appointed with responsibility for maintaining harmony and order within the accommodation. The Resident Assistants have special additional responsibilities to monitor the welfare and behavior of all students under 18 years of age. They will immediately report any concerns to the Head, Student Wellness and the House Manager.
3. **Curfew** - All students under 18 years of age must adhere to a curfew which will be monitored by the Resident Assistant. They must be on-campus at all times between sunset and sunrise. Approval to be off campus following sunset must be approved in writing and a time where return to campus will be agreed. They must remain in the care of an appropriate adult (a relative as defined by DIAC or a person approved by the College who has undergone a verified police check).
4. **Absence from Campus** - All students under 18 years of age may never be absent from the College overnight (unless approval is granted in advance for a specific purpose and

the student is supervised by an appropriate adult). Any unauthorized absence from the College, either after hours or overnight, will be reported immediately to the House Manager and the Head, Student Wellness.

5. **Alcohol restrictions** - All students under 18 years of age may not have alcohol in the room assigned to them. They will not be permitted to enter the student bar (The Bassment) at times when alcohol is being served. The operators of the bar and any team members will be made aware of the names and identity of all students under 18 years of age and will not permit them to enter the area. Certified Staff serving alcohol at College functions from time to time will be made aware of the names and identity of the students who are under 18 years of age and will be prohibited from serving them alcohol.
6. **Use of Internet** - All access to the Internet is restricted to appropriate personal (e.g. email); business or study purposes only and there are strict rules prohibiting access to inappropriate material. The College monitors internet usage and will detect breaches of this policy.

Student Name:-

Student Signature:-

Date:-

ICMS Staff Name:-

ICMS Staff Signature:-



**ICMS Accommodation Terms & Conditions**

**Student Declaration**

I, \_\_\_\_\_ hereby declare that I have read and understood all 7 pages and understand and agree to abide by the attached guidelines, which form part of the ICMS Accommodation Terms & Conditions.

I am aware of the consequences should I not adhere to these Terms & Conditions in full.

NAME (On-campus Resident) \_\_\_\_\_

SIGNATURE (On-campus Resident) \_\_\_\_\_

Date:

Office Use Only

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Allocated Room number: \_\_\_\_\_

Witness: (ICMS Staff Member) \_\_\_\_\_

Date:

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