INTERNATIONAL COLLEGE OF MANAGEMENT, SYDNEY

ICMS PROFESSIONAL SCHOLARSHIP PROGRAM

Courtney O’Connor Scholarship Application Form

The International College of Management, Sydney
151 Darley Road, Manly NSW 2095, Sydney, Australia
The International College of Management, Sydney (ICMS) developed a scholarship program more than 11 years ago to reward the most promising students based on their effort, dedication, attitude and aptitude, demonstrated business acumen and motivation. Each year up to three students receive the Courtney O'Connor scholarship which includes a full tuition waiver for up to 12, third year subjects in either an ICMS Specialist Bachelor degree or the ICMS Bachelor of Business Management degree.

Applications for the ICMS Scholarship are invited from students in trimester six who expect to successfully complete the first two years of the ICMS degree. Applicants must show demonstrated consistency in strong academia records, and excellence in industry training, professional performance, and overall contribution to ICMS.

The ICMS Professional Scholarship is awarded to student(s) based on the selection process implemented by the ICMS Professional Scholarship board.

**Value:** Up to $31,400*

**Duration:** Up to 3 trimesters

**Applications Due:** 5pm on Friday, week 10 of the trimester preceding your trimester 7 studies (22 April 2016, for the May 2016 trimester)

**BENEFITS OF THE ICMS PROFESSIONAL SCHOLARSHIP PROGRAM**

**TUITION:** Invest in your future education, development and career.

**BUILD YOUR CV:** Complete your final year with a combination of diligent studies, and work experience within either the College for a Touraust Corporation sponsored scholarship, or that of the sponsor partner’s company/organisation. This experience is of great value as you can also include your scholarship project experiences on your CV and be better equipped to enter the workforce upon graduation.

**MENTORING:** Engage in a mentoring program with a senior executive from the sponsoring organisation. This will differ according to the organisation and mentor’s program.

**POSITIONING:** This presents a unique opportunity to potentially gain business knowledge and expertise that can take years to nurture and master. This can present the chance to place yourself in a stand out position in an organisation or career path.

**RECOGNITION:** In addition to a great head start on your CV, you will be recognised as a scholarship holder at the Dean’s List presentation and at graduation. Official recognition further helps raise your profile as a sponsored scholar graduating from ICMS.

**BUILD NETWORKS:** Build your networks by being involved in a range of ICMS activities and commitments as a sponsored scholar at ICMS. You will have the potential to open new doors and widen your horizons.

*12 subjects at applicable trimester and year fee levels and attendance at National Student Leadership Forum where possible and applicable (applies to domestic and international student fees for 2016)
SELECTION PROCESS

1. COMPLETE APPLICATION FORM
   Submit via email at icmsscholarships@icms.edu.au
   or
   Submit application in person at the Student Services front desk

2. FINALISTS WILL BE SELECTED BASED ON THE FOLLOWING CRITERIA:
   a) ACADEMIC RECORD
      Applicants must meet the ICMS academic entry requirements and maintain a minimum GPA of 2.5
   b) ESSAY SUBMISSION (Maximum 500 words)
      Address the following questions within an essay:
      • Your reasons for choosing ICMS, including the reasons you chose your program/specialisation
      • Why are you the most suitable student to be awarded this scholarship?
      • Do you have ideas for a business or business ideas for the College? Please provide details.
      • Where do you hope to be in 5 years’ time and how has your education contributed to this?
   c) INDUSTRY TRAINING REPORT
      Submit a copy of your industry training report outlining performance. A copy can be obtained from the Industry Training department.
   d) COMMUNITY, LEADERSHIP AND STUDENT BODY CONTRIBUTIONS
      Your community contributions form a vital part of your background and application for the ICMS Professional Scholarship Program. Include all relevant information past and present. For example, details of place-holdings such as student representative council, community volunteering, and other areas of interest.

3. INTERVIEW STAGE
   Students who are successful with their essay submission and academic entry requirements will progress to the interview stage. Interviews are conducted by the ICMS Professional Scholarship board during Weeks 11 and 12.

4. ANNOUNCEMENT
   All applicants will be notified of the results by letter and email, no later than the beginning of the first week of trimester 7.

ACCEPTANCE PROCEDURE

Upon notification of being awarded the ICMS Professional Scholarship, successful candidates are required to inform the College of acceptance or non-acceptance, in writing, within two working days of receipt of notification.
TERMS AND CONDITIONS

• The recipient must be enrolled in an ICMS degree, have successfully completed a minimum of six academic trimesters.
• Scholarship recipients are required to maintain a minimum cumulative GPA of 2.5 during the tenure of their scholarship.
• The ICMS Professional Scholarship is non-transferable, unable to be extended (unless authorised prior by the ICMS selection panel) and should recipients decide to cease the scholarship prior to completion then the total cost of all subjects undertaken (as at the cease date) must be refunded in full.
• An ICMS Professional Scholarship may not normally be deferred. In exceptional circumstances recipients may apply for a deferment of one trimester but ICMS cannot guarantee that any such application will be granted.
• Recipients of the ICMS Professional Scholarship agree to abide by all prescribed rules and regulations of ICMS. Scholarship students are expected to maintain good to excellent overall professional conduct and act as ambassadors of the College at all times.
• The ICMS Professional Scholarship encompasses the prescribed curriculum for Year 3 of the degree program. If recipients of the ICMS Professional Scholarship are required to re-sit a degree subject, for whatever reason, they will be required to pay for that subject.
• Recipients will be required to complete a short weekly ICMS Project Report.
• Recipients will be required to take on the role of Class Representative in the event that the relevant group has not elected a Class Representative. Every effort will be made to appoint a suitable candidate for the Class Representative position and we suggest recipients nominate themselves.
• Activities of the scholarship holder may include:
  • Representing the College at events and expos, VIP functions and visits
  • Assisting at College events such as Graduation Day and Open Day
  • Assisting the Pollard Resource Centre and Academic Support Centre
  • Assisting with student events and functions
  • Submissions to College publications
  • Student Services activities
  • Participation in community/charity work
• The ICMS Professional Scholarship may be discontinued by ICMS, dependent upon timely review of academic standing, professional conduct and College/community contribution and commitment to the ICMS work experience program (commitment hours).
• Scholarship recipients are required to allow the ICMS Marketing department to take their photo and write a student profile about them for publications and website use. Recipients must also be willing to participate in future marketing activities.
• Scholarship recipients must complete a minimum of 80 hours of community contribution hours each trimester that the scholarship is awarded.
• Scholarship recipients must actively participate in at least one student committee and be a student ambassador for each trimester that the scholarship is awarded.
• Scholarship recipients must be 18 years of age within six months of commencing the ICMS Bachelor degree.
• College fees are subject to change.
• The Scholarship Board’s decision is final and reserves the right to terminate the scholarship at any time for poor academic performance (see above), or inappropriate conduct (see ICMS Student Handbook) or failure to meet the requirements of the ICMS Professional Scholarship.
ICMS PROFESSIONAL SCHOLARSHIP PROGRAM
COURTNEY O’CONNOR SCHOLARSHIP APPLICATION FORM

ICMS DEGREE PROGRAMS (SELECT ONE)

☐ Event Management
☐ Hospitality Management
☐ International Tourism
☐ Business Management (BBM) majoring in ___________________
☐ Property Management
☐ Sports Management

IN WHICH TRIMESTER AND YEAR WILL YOU COMMENCE TRIMESTER 7 OF YOUR DEGREE?

Year: _____
☐ February Trimester  ☐ May Trimester  ☐ September Trimester

PERSONAL DETAILS

First Name: ___________________________  Surname: ___________________________

Student No: ___________________________

Nationality: _________________________  DOB: ___________________________

Address: ________________________________________________________________

Suburb: ______________________________  Postcode: __________________________

Telephone: ___________________________  Fax: ____________________________

Email: ________________________________________________________________

ENSURE YOU HAVE INCLUDED THE FOLLOWING:

☐ Industry Training Report  ☐ Essay (Max 500 words)  ☐ Details of Community Contribution

DECLARATION AND SIGNATURE

I wish to be considered for the ICMS Professional Scholarship Program to undertake a program of study at ICMS and declare that the information submitted is correct and complete. I understand that ICMS reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information. I have read and understood the ICMS terms and conditions. I understand that ICMS Professional Scholarship Program will provide the necessary funds only to cover the tuition fees. I understand that the scholarship does not cover any allowance or teaching assistance to support my living costs and I have made appropriate arrangements to support myself during the period of my studies.

Signature: ___________________________  Date: ___________________________

Closing date for application: Friday Week 10 (22 April 2016 for May 2016 trimester)

Submit completed applications to: Student Services Front Desk
Attention: ICMS Professional Scholarships Board

Email completed applications to: icmsscholarships@icms.edu.au

If you have questions email: icmsscholarships@icms.edu.au